



Alaska Carpenters Training Trust  
8751 King Street  
Anchorage, Alaska 99515  
Telephone: (907)344-1541 Fax: (907)349-5823  
Email: [admin@ubctrainingak.net](mailto:admin@ubctrainingak.net)  
Web: [www.sactcapprentice.org](http://www.sactcapprentice.org)

**Applications for Apprenticeships are due NO LATER than *December 31<sup>st</sup>, 2018.***

In order that all applicants are assured equal opportunity during the selection process, the Alaska Carpenters Training Trust has adopted the attached procedure for the selection of apprentices.

This selection procedure is based on qualifications alone.

In order to meet the basic requirements for apprenticeship and be granted an interview by the Carpenters JATC, each applicant must **(APPLICATIONS WITHOUT THE REQUIRED DOCUMENTATION WILL NOT BE ACCEPTED):**

- A. Must be 18 or older
- B. Must be a 30 day Alaska state resident prior to the closing date of accepting applications **(PROOF REQUIRED WITH APPLICATION - Permanent Fund receipt, tax return, hunting/fishing license, pay stub within last 30 days, etc).**
- C. Have a high school diploma or equivalent **(COPY OF TRANSCRIPT REQUIRED WITH APPLICATION).**
- D. Must have or be able to obtain a valid Alaskan drivers license **(COPY REQUIRED WITH APPLICATION).**
- E. Copy of Social Security Card **(COPY REQUIRED WITH APPLICATION).**
- F. DD-214, if you have been in the military **(COPY REQUIRED WITH APPLICATION).**
- G. Shall be physically capable of performing the essential functions of the occupation without endangering the health and safety of themselves and/or fellow workers. **Upon selection as an apprentice, YOU must be willing to submit to and pass a drug/alcohol screening and comply with all drug and alcohol policies of the center.**
- H. Applicant must be able to read, write and speak the English language in order to comprehend instructions on the job and in related training classes, and to ensure personal and co-worker safety on the job.
  - A. Persons with a hearing or speech impairment can contact RelayAlaska at their Telephone Device for the Deaf (TDD/TTY) number, 800-770-8973 and they will assist you in contacting the apprenticeship.
  - B. Complete application forms and provide evidence of legal employable status in the United States of America.

**It is JATC policy that no one shall be treated differently, separately or have any action directly affecting him or her taken on the basis of race, color, sex, religion, national origin, age, sexual orientation, disability or genetic information where a person is otherwise qualified or could be with reasonable accommodation.**

## **SELECTION PROCEDURES**

The success of an organization depends on the quality of its employees, i.e., the personal characteristics and natural abilities they possess, as well as experience and/or training they have acquired. Since the purpose of this apprenticeship system is to provide the contractors we serve with high quality employees, our selection procedure is designed to select only people who possess the following personal characteristics and attributes:

- **GOOD HEALTH** - in good physical condition w/endurance and agility.
- **INTEGRITY** - honest and trustworthy.
- **DEPENDABLE** - prompt, attentive, and responds to authority.
- **HIGH MOTIVATION** - productive w/strong desire to reach full potential.
- **GOOD SPATIAL APTITUDE** - ability to visualize the way shapes and sizes fit together in a chronological order.
- **MANUAL DEXTERITY** - good hand/eye coordination and ability to learn to use carpenter tools efficiently.

We accept applications year round and enroll only the number we have job opportunities for. Our Selection Committee attempts to select the people who are best suited for this **very demanding program.**

## **RELATED AND ON THE JOB TRAINING**

We provide two distinct types of training:

### 1. **Related Training**

- a. Once accepted into the program, classes will be held at the Training Center at 8751 King Street in Anchorage. This will consist of approximately 30% classroom and 70% manipulative work (working with tools and materials of the trade).
- b. Yearly Hour Requirements:

<b><u>Carpenter</u></b>			<b><u>Piledriver</u></b>		
1st Year	240 hours	(6 weeks)	1st Year	160 hours	(4 weeks)
2nd Year	240 hours	(6 weeks)	2nd Year	160 hours	(4 weeks)
3rd Year	240 hours	(6 weeks)	3rd Year	160 hours	(4 weeks)
4th Year	240 hours	(6 weeks)	4th Year	160 hours	(4 weeks)
<b>TOTAL</b>	<b>960 Hours</b>	<b>(24 weeks)</b>	<b>TOTAL</b>	<b>640 Hours</b>	<b>(16 weeks)</b>

### 2. **On the Job Training**

- a. Apprentices are employed as productive workers in accordance with the Collective Bargaining Agreement as jobs are available with Union Contractors.
- b. O.J.T. Hours Required: TOTAL 6,040 hours (Carpenters/Millwrights/Scaffold Erectors) and 4,560 (Piledrivers and Divers)

The starting wage for an apprentice is 60% of Journeyman scale. Apprentices receive an increase in wages every 875 hours/1,000 hours.

## **TERM of APPRENTICESHIP**

The term of apprenticeship shall not be less than 7,000 hours (Carpenters, Millwrights, and Scaffold Erectors)/5,200 hours (Piledrivers and Divers) of reasonably continuous employment.

## **APPRENTICE WAGES and WAGE PROGRESSION**

Apprentices shall be paid based upon the following percentages of the journeyman wage rate:

<b>Carpenter/Millwright/Scaffold Erector</b>							
1st	1 - 875	Period	60%	5th	3,501 – 4,375	Period	80%
2nd	876 – 1,750	Period	65%	6th	4,376 – 5,250	Period	85%
3rd	1,751 – 2,625	Period	70%	7th	5,251 – 6,125	Period	90%
4th	2,626 – 3,500	Period	75%	8th	6,126 – 7,000	Period	95%

<b>Piledriver/Diver</b>			
1st	1 – 1,300	Period	60%
2nd	1,301 – 2,600	Period	70%
3rd	2,601 – 3,900	Period	80%
4th	3,901 – 5,200	Period	90%

### **RATIO OF APPRENTICES**

One apprentice may be employed after three (3) journeymen are on the job, but in no case shall there be less than one (1) apprentice out of every five (5) craft workers on the job when apprentices are available.

### **WORK PROCESSES**

During the term of apprenticeship, the apprentice shall receive such instruction and experience as is necessary to develop a practical and skilled craft worker, thoroughly versed in the theory and practice of the trade. The apprentice will follow the schedule of work processes outlined below:

#### **CARPENTER**

A. Building layout; concrete footing and foundation forms	840
B. Concrete wall forms	660
C. Framing and heavy timber construction	960
D. Roof framing	300
E. Concrete columns and beam forms	360
F. Pre-cast concrete forms	360
G. Suspended slab forms	360
H. Scaffolds	260
I. Metal partitions	840
J. Sheet rock	440
K. Stairs	240
L. Suspended ceilings	380
M. Exterior trim	300
N. Interior trim	520
O. General work (handling and stacking material; cleanup)	180
<b>TOTAL HOURS</b>	<b><u>7,000</u></b>

#### **PILEDRIIVER**

A. General Knowledge (safety, tools, hazardous materials)	500
B. Framework for foundations & footings	1,500
C. Basic timber work	150
D. Oxygen/Acetylene Cutting & Fitting	150
E. Piledriving	1,400
F. Rigging	100
G. Arc Welding	500

H. Drill Shaft & Tieback Systems	500
I. Crane Signaling & Safety	100
J. Setting Preset Concrete	100
K. Girders & Framework	100
L. Scaffolding & Staging	100
TOTAL HOURS	<u>5,200</u>

### COST

Once accepted into the program, on the first day of class apprentices will be expected to pay for books and to join the Union; however, grant funds may be available (for books and tools) to those who qualify, through the Department of Labor. These costs are as follows:

**Books** - \$300.00 (approximate cost, due first day of class)

**Union** - \$81.00 (approximate cost, due first day of class)

**Hand Tools** - \$700.00 and up (Must have primary tools by end of first year class)

### GENERAL INFORMATION

Between classes each year, apprentices work on Union construction job sites as jobs are available. We do not guarantee you a job. When apprentices are on a job and it is time come in for the next related training class, apprentices are required to quit the job (the employers know this).

Apprentices are required to join the local union (apprentices will join on the first day of class).

Apprentices cannot work on any Union jobs or attend classes unless they are a Union member.

There is no tuition for training; however, each year when in class, students can draw unemployment if you would be eligible under normal circumstances to draw it. Also, if a Veteran, the school is V.A.

approved. Check with the V.A. office to see if educational benefits are available, such as the GI Bill.

When begin working for a Union Contractor, Pension and Health & Welfare benefits will begin, paid as part of the wage package by the employer. No benefits are paid on classroom hours.

Please call the school office with any questions. Office hours are 7:30 A.M. to 4:30 P.M., Monday through Friday.



Alaska Carpenters Training Trust  
8751 King Street

Anchorage, Alaska 99515

Telephone (907) 344-1541 Fax (907) 349-5823

Email: [admin@ubctrainingak.net](mailto:admin@ubctrainingak.net)

Web: [www.sactcaprentice.org](http://www.sactcaprentice.org)

Date: \_\_\_\_\_

Application # 2019 - \_\_\_\_\_

Name: \_\_\_\_\_  
LAST FIRST MI

SSN # \_\_\_\_\_

Mailing address: \_\_\_\_\_  
Street/PO Box City Zip

Phone # \_\_\_\_\_ Length of State residency: Years \_\_\_\_\_ Months: \_\_\_\_\_

Date of Birth: \_\_\_\_\_  M  F Email address: \_\_\_\_\_

Are/have you ever been a member of the United Brotherhood of Carpenters (UBC)?  Yes  No

Have you ever applied for this program before?  Yes  No

If yes, when? \_\_\_\_\_

Have you been expelled from an apprenticeship program?  Yes  No

If yes, which program and why? \_\_\_\_\_

Did you attend Job Corps:  Yes  No

If yes, which Job Corps: \_\_\_\_\_ Dates you attended: \_\_\_\_\_

Do you have a High school diploma or G.E.D?  Yes  No College?: (check one)  1  2  3  4

Are you able to obtain a security clearance?  Yes  No

Military service?  Yes  No Branch of service: \_\_\_\_\_ Length of service: \_\_\_\_\_

Present Employer: \_\_\_\_\_ Employer's address: \_\_\_\_\_

Type of work performed: \_\_\_\_\_

Length of employment: \_\_\_\_\_

Why are you interested in entering this program? \_\_\_\_\_

Previous carpentry experience?  Yes  No Number of years: \_\_\_\_\_ Months: \_\_\_\_\_

Give details: \_\_\_\_\_

Veteran status:  Veteran  Non-Veteran

Alaska Driver's License#: \_\_\_\_\_

Ethnic group:  White (not Hispanic origin)  Black  Asian/Pacific Islander  Hispanic  Other

Alaska Native/American Indian Native Corp.: \_\_\_\_\_

Do you need handicapped accommodations?  Yes  No

Apprenticeship program you are interested in:  Carpenter  Scaffold

**EMPLOYMENT HISTORY**

(List latest Employer first)

**PLEASE PRINT OR TYPE**

Employer	Employer Address	Dates Employed	Work Performed
		To: From:	
		To: From:	
		To: From:	
		To: From:	
		To: From:	
		To: From:	

Which job did you enjoy the most and why? \_\_\_\_\_

Which job did you like the least? Why? \_\_\_\_\_

How did you hear about our program? \_\_\_\_\_

I certify that all of the above statements are true. Further, I hereby authorize the joint apprenticeship committee to investigate all statements and to contact my former employers listed above. I understand any false statements will be grounds for dismissal.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_