



Alaska Carpenters Training Trust

www.AlaskaCarpentersTraining.org

"Through Our Doors Pass the Best Trained Builders in the Nation"

Anchorage: 8751 King St • Anchorage, AK 99515 • Phone: (907)344-1541 • Fax: (907)349-5823

Email: admin@ubctrainingak.net

INSTRUCTIONS FOR APPRENTICESHIP APPLICATION

APPLICATIONS ARE DUE NO LATER THAN: DECEMBER 31ST

In order to ensure that all applicants are assured equal opportunity during the selection process, the Alaska Carpenters Training Trust has adopted the attached procedure for the selection of apprentices. This selection procedure is based on qualifications alone. It is the JATC policy that no one shall be treated differently, separately, or have any action directly affecting him or her taken on the basis of race, color, sex, religion, national origin, age, sexual orientation, disability, or genetic information where a person is otherwise qualified or could be with reasonable accommodation.

In order to meet the basic requirement for apprenticeship and be granted an interview by the JATC, each applicant must:

- A. Be 18 years of age or older
- A. Be an Alaska resident for a minimum of 30 days prior to the closing date of accepting applications
- B. Have a high school diploma or equivalent
- C. Must have a valid Alaska driver's license
- D. Possess proof of social security number
- E. DD-214 if you have been in the military
- F. Be mentally and physically capable of performing the essential functions of the occupation without endangering the health and safety of themselves and/or fellow workers
 - a. **UPON SELECTION AS AN APPRENTICE, YOU MUST BE WILLING TO SUBMIT TO (AND PASS) A DRUG AND ALCOHOL SCREENING AND COMPLY WITH ALL DRUG AND ALCOHOL POLICIES OF THE TRAINING CENTER.**
- G. Be able to read, write, and speak the English language in order to comprehend instructions on the job, in related training classes, and to ensure personal and coworker safety on the job.
 - a. Persons with hearing or speech impairments may contact RelayAlaska at their TDD/TTY number, 800-770-8973, and they will assist you in contacting the training center.
- H. Legal employable status in the United States of America.

Documentation that must be submitted with your application (APPLICATIONS WITHOUT THE REQUIRED DOCUMENTATION WILL NOT BE ACCEPTED):

1. Copy of Alaska driver's license
2. Copy of social security card
3. Proof of Alaska residency (permanent fund receipt, hunting/fishing license, pay stubs, etc.)
4. Copy of high school diploma/GED & transcripts
5. Copy of DD-214, if applicable

SELECTION PROCEDURES

The success of an organization depends on the quality of its employees, i.e., the personal characteristics and natural abilities they possess, as well as experience and/or training they have acquired. Since the purpose of this apprenticeship system is to provide the contractors we serve with high quality employees, our selection procedure is designed to select only people who possess the following personal characteristics and attributes:

- **GOOD HEALTH** - in good physical condition w/endurance and agility.
- **INTEGRITY** - honest and trustworthy.
- **DEPENDABLE** - prompt, attentive, and responds to authority.
- **HIGH MOTIVATION** - productive w/strong desire to reach full potential.
- **GOOD SPATIAL APTITUDE** - ability to visualize the way shapes and sizes fit together in a chronological order.
- **MANUAL DEXTERITY** - good hand/eye coordination and ability to learn to use carpenter tools efficiently.

We accept applications year round and enroll only the number we have job opportunities for. Our Selection Committee attempts to select the people who are best suited for this **very demanding program**.

RELATED AND ON THE JOB TRAINING

We provide two distinct types of training:

1. Related Training

- a. Once accepted into the program, classes will be held at the Training Center at 8751 King Street in Anchorage. This will consist of approximately 30% classroom and 70% manipulative work (working with tools and materials of the trade).
- b. Yearly Hour Requirements:

<u>Carpenter/Millwright/Scaffold</u>			<u>Piledriver</u>		
1st Year	240 hours	(6 weeks)	1st Year	160 hours	(4 weeks)
2nd Year	240 hours	(6 weeks)	2nd Year	160 hours	(4 weeks)
3rd Year	240 hours	(6 weeks)	3rd Year	160 hours	(4 weeks)
4th Year	240 hours	(6 weeks)	4th Year	160 hours	(4 weeks)
TOTAL	960 Hours	(24 weeks)	TOTAL	640 Hours	(16 weeks)

2. On the Job Training

- a. Apprentices are employed as productive workers in accordance with the Collective Bargaining Agreement as jobs are available with Union Contractors.
- b. O.J.T. Hours Required: TOTAL 6,040 hours (Carpenters/Millwrights/Scaffold Erectors) and 4,560 (Piledrivers and Divers)

The starting wage for an apprentice is 60% of Journeyman scale. Apprentices receive an increase in wages every 875-1,300 hours.

TERM of APPRENTICESHIP

The term of apprenticeship shall not be less than 7,000 hours (Carpenters, Millwrights, and Scaffold Erectors)/5,200 hours (Piledrivers and Divers) of reasonably continuous employment.

APPRENTICE WAGES and WAGE PROGRESSION

Apprentices shall be paid based upon the following percentages of the journeyman wage rate:

<u>Carpenter/Millwright/Scaffold Erector</u>			<u>Piledriver/Diver</u>					
1 st Period	1 - 875	60%	5 th Period	3,501 – 4,375	80%	1 st Period	1 – 1,300	60%
2 nd Period	876 – 1,750	65%	6 th Period	4,376 – 5,250	85%	2 nd Period	1,301 – 2,600	70%
3 rd Period	1,751 – 2,625	70%	7 th Period	5,251 – 6,125	90%	3 rd Period	2,601 – 3,900	80%
4 th Period	2,626 – 3,500	75%	8 th Period	6,126 – 7,000	95%	4 th Period	3,901 – 5,200	90%

RATIO OF APPRENTICES

One apprentice may be employed after three (3) journeymen are on the job, but in no case shall there be less than one (1) apprentice out of every five (5) craft workers on the job when apprentices are available.

WORK PROCESSES

During the term of apprenticeship, the apprentice shall receive such instruction and experience as is necessary to develop a practical and skilled craft worker, thoroughly versed in the theory and practice of the trade. The apprentice will follow the schedule of work processes outlined below:

CARPENTER

A. Building layout; concrete footing and foundation forms	840
B. Concrete wall forms	660
C. Framing and heavy timber construction	960
D. Roof framing	300
E. Concrete columns and beam forms	360
F. Pre-cast concrete forms	360
G. Suspended slab forms	360
H. Scaffolds	260
I. Metal partitions	840
J. Sheet rock	440
K. Stairs	240
L. Suspended ceilings	380
M. Exterior trim	300
N. Interior trim	520
O. General work (handling and stacking material; cleanup)	180
TOTAL HOURS	<u>7,000</u>

PILEDRIVER

A. General Knowledge (safety, tools, hazardous materials)	500
B. Framework for foundations & footings	1,500
C. Basic timber work	150
D. Oxygen/Acetylene Cutting & Fitting	150
E. Piledriving	1,400
F. Rigging	100
G. Arc Welding	500
H. Drill Shaft & Tieback Systems	500
I. Crane Signaling & Safety	100
J. Setting Preset Concrete	100
K. Girders & Framework	100
L. Scaffolding & Staging	100
TOTAL HOURS	<u>5,200</u>

COST

Once accepted into the program, on the first day of class apprentices will be expected to pay for books and to join the Union; however, grant funds may be available (for books and tools) to those who qualify, through the Department of Labor. These costs are as follows:

Books - \$300.00 (approximate cost, due first day of class)

Union - \$81.00 (approximate cost, due first day of class)

Hand Tools - \$725.00 and up (Must have primary tools by end of first year class)

GENERAL INFORMATION

Between classes each year, apprentices work on Union construction job sites as jobs are available. We do not guarantee you a job. When apprentices are on a job and it is time come in for the next related training class, apprentices are required to quit the job (the employers know this). Apprentices are required to join the local union (apprentices will join on the first day of class). Apprentices cannot work on any Union jobs or attend classes unless they are a Union member.

There is no tuition for training; however, each year when in class, students can draw unemployment if you would be eligible under normal circumstances to draw it. Also, if a Veteran, the school is V.A. approved. Check with the V.A. office to see if educational benefits are available, such as the GI Bill. When begin working for a Union Contractor, Pension and Health & Welfare benefits will begin, paid as part of the wage package by the employer. No benefits are paid on classroom hours.



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Date: _____

Application # 20____ - _____

Name: _____
LAST FIRST MI

SSN # _____

Mailing address: _____
Street/PO Box City Zip

Phone # _____ Length of State residency: Years _____ Months: _____

Date of Birth: _____ M F Email address: _____

Are/have you ever been a member of the United Brotherhood of Carpenters (UBC)? Yes No

Have you ever applied for this program before? Yes No

If yes, when? _____

Have you been expelled from an apprenticeship program? Yes No

If yes, which program and why? _____

Did you attend Job Corps: Yes No

If yes, which Job Corps: _____ Dates you attended: _____

Do you have a High school diploma or G.E.D? Yes No College?: (check one) 1 2 3 4

Are you able to obtain a security clearance? Yes No

Military service? Yes No Branch of service: _____ Length of service: _____

Present Employer: _____ Employer's address: _____

Type of work performed: _____

Length of employment: _____

Why are you interested in entering this program? _____

Previous carpentry experience? Yes No Number of years: _____ Months: _____

Give details: _____

Veteran status: Veteran Non-Veteran

Alaska Driver's License#: _____

Ethnic group: White (not Hispanic origin) Black Asian/Pacific Islander Hispanic Other

Alaska Native/American Indian Native Corp.: _____

Do you need handicapped accommodations? Yes No

Apprenticeship program you are interested in: Carpenter Scaffold

EMPLOYMENT HISTORY

(List latest Employer first)

PLEASE PRINT OR TYPE

Employer	Employer Address	Dates Employed	Work Performed
		To: From:	
		To: From:	
		To: From:	
		To: From:	
		To: From:	
		To: From:	

Which job did you enjoy the most and why? _____

Which job did you like the least? Why? _____

How did you hear about our program? _____

I certify that all of the above statements are true. Further, I hereby authorize the joint apprenticeship committee to investigate all statements and to contact my former employers listed above. I understand any false statements will be grounds for dismissal.

SIGNATURE: _____

DATE: _____